

## INFORMATION ON THE PROCESSING OF PERSONAL DATA OF PEOPLE ENTERING THE PRODUCTION FACILITY OF PURINOVA SP. Z O.O. IN BYDGOSZCZ

1. **Personal scope.**

This information on the processing of personal data concerns the processing of personal data of the representatives of companies entering the production facility of Purinova sp. z o.o. in Bydgoszcz.

2. **Personal data controller.**

Your personal data controller is Purinova sp. z o.o., seated in Bydgoszcz (85-825), ul. Wojska Polskiego 65 (hereinafter referred to as: Controller). You can contact the Controller by correspondence to the address of the head office or by email at [odo@purinova](mailto:odo@purinova).

3. **Purposes and**

Pos.	Purpose	Legal basis	Retention period
1.	Legally justified interest of the Controller consisting in confidentiality, protection of property and provision of safety to people in the facility of Purinova Sp. z o.o.	Article 6 1 (f) of the GDPR	1 year from the pass expiry date
2.	Legally justified interest of the Controller consisting in establishing, ascertaining and defending against claims	Article 6 1 (f) of the GDPR	To the realisation or termination of the interest (prescription of potential claims), or effective objection against the retention

4. **Personal data categories.**

As the Controller, we will process the following categories of personal data:

- name and surname as well as company name for single or temporary passes;
- name and surname, company name, identity document and name of the authority which issued the document.

5. **Personal data recipients.**

The Controller can transfer you personal data within a required scope, especially to the following categories of recipients:

- 1) entities rendering external services to the Controller, especially external protection of property;
- 2) institutions entitled by law to receive personal data of based on applicable regulations (e.g. Tax Office, courts and other authorities, including bailiffs and police);
- 3) institutions entitled by law to control the Controller.

Entities processing personal data use proper safety tools by using suitable technical and organisational means ensuring an adequate level of safety for the risk related to the processing of personal data, according the GDPR, as well as common regulations in force. Entities processing data are obliged to keep the data in secret.

6. **Rights of data subjects.**

Pursuant to the GDPR, you are entitled to demand the access to your personal data from the Controller, correct, delete or restrict the processing of your personal data, to object to the processing of your data based on a justified interest of the Controller and you have the right of data portability.

To exercise your rights, you can contact the Controller at the address given in Clause 2.

You have the right to lodge a complaint with the supervisory authority, which is the President of the Personal Data Protection Office, address: 2 Stawki Street, 00-193 Warsaw.

7. **Obligation or voluntariness of giving data.**

Data is given voluntarily, however the lack of it makes entering the facility impossible.